



arts and culture

Department:
Arts and Culture
REPUBLIC OF SOUTH AFRICA

**NATIONAL ARCHIVES AND RECORDS SERVICE OF SOUTH AFRICA
NASIONALE ARGIEF EN REKORDSDIENS VAN SUID-AFRIKA
DIAKHAEFE TŠA BOSETŠHABA TŠA AFRIKA BORWA
INQOLOBANE YOKUGCINA AMAGUGU KAZWELONKE ENINGIZIMU
AFRIKA**

9 December 2009

**INVITATION TO ATTEND A WORKSHOP ON THE FINDINGS OF THE
INVESTIGATION INTO THE STATE OF PROVISION OF EDUCATION AND
TRAINING AND THE RELEVANCE OF THE PROGRAMMES OFFERED FOR
THE NEEDS OF THE LIBRARY AND INFORMATION SECTOR (LIS),
ARCHIVAL AND RECORDS MANAGEMENT SECTORS**

Dear Stakeholders

The Department of Arts and Culture has commissioned the companies EE Research Focus and Content at Work to provide them with a comprehensive evaluation of education and training provision in the LIS, Archival and Records Management sectors compared to the skills needs and requirements of the sectors.

From May to October 2009, surveys were conducted by means of interviews with staff of universities and universities of technology who are involved in training, employers in the LIS, archival and records management sectors and professional bodies.

During January and February 2010, a series of stakeholder workshops will be arranged to discuss and verify the findings and to test possible recommendations.

I would like to invite experts and senior professionals to attend a three-hour workshop in this regard.

These workshops are not meant to gather information regarding the problematic local and personal issues in the LIS, Archival and Records Management sectors. The survey phase done from May-October 2009 served this purpose. Attendees will be presented with the findings of the survey phase.

These workshops are not training courses. Attendees will be expected to participate actively to contribute to the development of a set of recommendations that will feed into the design of a strategy to enhance the professional development of the LIS, Archival and Records Management sectors.

Attendees should be able to think out-of-the-box to deliver innovative solutions for the identified problems experienced in the LIS, Archival and Records Management sectors. We therefore recommend that attendees are nominated based on their specialist knowledge and expertise about a specific sector.

There is no charge for attending the workshops. Participating organisations are responsible for the travel and accommodation cost of their nominated attendees. A maximum of two representatives per organisation can be accommodated.

The **workshop schedules** and programmes are attached as follows:

[Annexure A](#): Archivists

[Annexure B](#): Librarians/Information consultants/knowledge managers

[Annexure C](#): Records management practitioners

Please note that seats are limited. Attendees will be accommodated on a first-come-first-serve basis.

RSVP:

Please complete the registration form attached as [Annexure D](#) and submit it to **Altus van Zyl** by e-mail altus@contentatwork.co.za or fax 086 502 4230 before or on **12 January 2010**. Altus can be contacted during office hours at tel. 012 347 4036.

Thank you for your co-operation in this very important investigation. Your attendance at the workshops would be highly appreciated.

Yours sincerely

Dr Graham Dominy
NATIONAL ARCHIVIST